



Driver Daily Inspection Checklist

General worksheet for documenting a consistent vehicle walk-around and reporting concerns.

DRIVER AND UNIT INFORMATION

Company		Date	
Driver		Unit number	
Trailer number		Location	
Odometer		Inspection	Pre-trip / post-trip

WALK-AROUND CHECK

Check	Inspection item	Condition / notes
☐	General vehicle condition and visible damage	
☐	Tires: inflation, tread, cuts, bulges and abnormal wear	
☐	Wheels, rims and visible fastener concerns	
☐	Headlights, brake lights, signals, markers and reflectors	
☐	Mirrors, windshield, windows and wipers	
☐	Visible fuel, oil, coolant or other leaks	
☐	Coupling equipment, fifth wheel and connections	
☐	Air and electrical lines	
☐	Trailer doors, securement and landing gear	
☐	Load securement where applicable	
☐	Mudflaps, steps and exterior equipment	
☐	License plates and required markings	

Follow the inspection procedure and defect criteria required by your company and applicable jurisdictions.



Cab Check, Defect Report and Handoff

Complete the defect section when a concern is found and follow the company escalation procedure.

CAB AND OPERATING OBSERVATIONS

Check	Inspection item	Condition / notes
☐	Warning lights and gauges	
☐	Air pressure and audible air leaks	
☐	Brake operation observations	
☐	Steering response	
☐	Horn and required controls	
☐	Seat belt	
☐	Unusual sound, vibration or smell	
☐	Emergency and safety equipment required by company procedure	

DEFECT DETAILS

System / area		Time observed	
Exact location		Priority	Critical / High / Normal / Monitor
Condition changed?	Yes / No	Photo attached?	Yes / No
Safe to continue?	Follow company procedure	Reported to	

Describe what you observed, when it began and how the condition changed:

DISPATCH / MAINTENANCE RESPONSE

Received by		Received time	
Action	Stop / inspect / schedule / monitor	Assigned to	
Instructions to driver		Follow-up time	
Repair / inspection result		Return-to-service status	

ACKNOWLEDGEMENT

Driver signature		Date / time	
Reviewer signature		Date / time	